



# USACHECKNOW

BACKGROUND CHECK & SCREENING SOLUTIONS



To setup a new account, click on Get Started or if already a client, enter your information. Please remember user ID and password are case sensitive. If you have any questions, concerns, or comments, please click on the Contact Us tab to the right and one of our staff will contact you. After clicking on Get Started your account will be ready to use within 24 hours.

Username

Password

Login

[Home](#)

[Forgot Password?](#)

[Contact Us](#)

[Getting Started](#)



# THEAUDIGROUP

SCREENING SOLUTIONS

📄 Admin <

📄 Request

📄 Results <

📄 Daily Status

Applicant Mgmt Center

✉ Generate E-mail/Text

📄 Maintain Packages

📄 Applicant Tracking

📄 Archived Applicants

⚙ Configure AMC

Welcome to Audi Group's Screening site USACHECKNOW. To begin click on Request. If you need assistance call 1-800-259-6959.

[MENU](#)

[ADMIN](#)- The admin feature is an optional setting that you can provide to users that need the ability to set up new web users, run reports, or view invoice information.

[REQUEST](#)- To submit a new background request you will select the Request button. To setup custom packages contact us [info@usachecknow.com](mailto:info@usachecknow.com)

[RESULTS](#)- Once the background for your candidate has completed you will receive an email notification. You will be able to view the results in the Results section. Results can also be emailed to user.

[DAILY STATUS](#)- This section allows you to check the status of any pending candidates that you have. The subjects are listed with a tentative ETA (estimated time of arrival). If you have questions about a particular candidate, choose the email icon, and it will open an email for you to contact us.

*\*EXPRESS SEARCHES AVAILABLE SAME DAY/ STATEWIDE & COUNTY SEARCHES 1-5 DAYS/ VERIFICATIONS 1-7 DAYS/ \*ADDITIONAL COUNTY COURT FEES MAY APPLY / **COURT FEES** / **MVR STATE FEES***

SYSTEM WORKS WITH CHROME OR EDGE.

[RESOURCES/LINKS BELOW](#)

**COVID-19 Update** - Court Closures/Delays are occurring. Education/Employment verifications are now taking 1-2 weeks. Please be safe and we appreciate your patience.

[VIDEO TUTORIAL](#)

[STANDARD APPLICANT RELEASE](#)

























Email Candidates 

Maintain Packages 

**Applicant Tracking** 

Archived Applicants 

Configure 

											Applicants Per Page		
											10		
<input type="checkbox"/>	Applicant	Reference	Recruiter	Position	Initiated	Application	Details	Displaying 1-6 of 6					
<input type="checkbox"/>	AUDISH, ERIC		ERIC AUDISH	TEST	2/5/2020		H @						
<input checked="" type="checkbox"/>	AUDISH, ERIC		ERIC AUDISH	TEST	2/5/2020		H @						
<input type="checkbox"/>	AUDISH, ERIC	TEST	Un-Solicited	TEST	2/5/2020	View	H 2 @						
<input type="checkbox"/>	AUDISH, ERIC		ERIC AUDISH	HOME CAREGIVER	2/6/2020		H @						
<input type="checkbox"/>	DOE, JOHN	BG HOME CAREGIVER	Un-Solicited	HOME CAREGIVER	2/6/2020	View	H 2 @						
<input type="checkbox"/>	TEST, TEST		APPLICANT TRACKING SYSTEM	TEST	2/5/2020		H @						

 [Move Selected to Archives](#)

Pages: 1

Filter Tracking List By:

Applicant's Last Name:  Search Recruiter:

Legend:	
	- Send an Email to the Applicant
	- Maintain notes on the applicant
	- Has been Sent for Background Check
	- Notes exist
	- Click to Send for Background Check
	- Flag an Applicant as "Not Hired"
	- Flag an Applicant as "Hired"

Ending Pay: N/A N/A  
Starting Duties: INVESTIGATE CHEATING INVESTIGATE CHEATING  
SPOUSES/BACKGROUND CHECKS SPOUSES/BACKGROUND CHECKS  
Reas. For Leaving: N/A N/A

**INSTITUTION NAME: SOUTH CALDWELL**

Location: HUDSON, NC

	Applicant-Supplied Info	Institution-Reported Info
Dates Attended:	01/89 - 06/93	01/89 - 06/93
Degree / Diploma:	DIPLOMA	DIPLOMA
Degr./Dipl. Receiv	1993	1993

**INSTITUTION NAME: WINGATE**

Location: WINGATE, NC

	Applicant-Supplied Info	Institution-Reported Info
Dates Attended:	07/93 - 06/97	07/93 - 06/97
Degree / Diploma:	BS	BS
Degr./Dipl. Receiv	1997	1997

**INSTITUTION NAME: US ARMY**

Location: FORT BRAGG, NC

	Applicant-Supplied Info	Institution-Reported Info
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Display All Results

Alert Status Complete View

Navigation area with search and filter options, including a 'View' button and a search input field.

First Previous Next Last

check pending status on requests not displayed